

BEAVER AMBASSADOR CLUB – Board of Directors Meeting
Canyonville, Oregon
September 12, 2016

“ALL ITEMS MARKED BY AN ** REQUIRE ACTION”

The Board of Directors Meeting of the Beaver Ambassador Club was called to order at 9:00 AM (PDT) by President Mike Humble.

<u>**Roll Call:</u>	* President	Mike Humble
	* Past President	Gerald Farris
	* National Director	Rett Porter - Absent
	* Alt. Nat'l Dir.	Garland Land
	* Secretary	Pam Blair
	* Treasurer	Roy Warren
	* Region 1 (NW) VP	Jerry Carr
	Region 1 Director	Dean Johnson
	* Region 2 (SW) VP	John Shurtz
	Region 2 Director	Alan Scott
	* Region 3 (NC) VP	Patsy Boles
	Region 3 Director	Lonna Connell - Absent
	* Region 4 (SC) VP	Glenda Farris
	Region 4 Director	Kathy Pylar
	* Region 5 (EC) VP	Keith Cooper
	Region 5 Director	Joanne Fadale
	Membership Director	Iris Schmidt
	Beaver Tales Editor	Diana Bentley
	Web Site Manager	Tim Bentley
	Sunshine Lady	Vicki Warren
	East Coast 1 st Timers Host	Eileen Cooper
	West Coast 1 st Timers Host	Natasha Nichols

* = voting members

It was established that a quorum (6) was present.

Introduction of Guests: President Humble welcomed the board and introduced the following guests immediately after the roll call:

Mike Collins	Former BAC President
Mandy Canales	Former BAC President
Donna Humble	First Lady
Karl Welhart	Incoming Director
Carol Scott	
Lamar Keck	Former BAC President
Kathi Shurtz	
Steve Huber	Forum Administrator
Wally Schmidt	Former National Director
Jerry Pattison	
Keith Moffett	
Carol Moffett	
Tom Fadale	

****Additions to and Adoption of Agenda:** President Mike Humble added an item to the Agenda under New Business: BOD Committee Preparation. Roy Warren moved to approve the September 12, 2016, BOD Meeting agenda, as amended; seconded by Keith Cooper.
Motion Approved by a unanimous vote.

****Strategic Planning Committee Report:** President Humble introduced members of the Strategic Plan Committee (SPC) and explained the purpose of the Strategic Plan. Facilitator Joanne Fadale presented a detailed overview of the proposed Mission Statement and the six objectives of the Strategic Plan.

President Humble thanked Facilitator Fadale and the members of the SPC.

In response to a question by Mandy Canales, Facilitator Fadale explained the ongoing implementation of the Strategic Plan. President Humble stated some current committees would be utilized to address the objective guidelines of the Strategic Plan.

A brief discussion followed regarding the revision of handbooks and manuals to ensure consistency.

Garland Land moved to adopt the Mission Statement; seconded by Patsy Boles; **unanimously approved.**

Pam Blair moved to accept the six objectives of the Strategic Plan, as presented, and to direct the President to implement the Plan. The motion was seconded by Jerry Carr. In response to a question by John Shurtz, President Humble said the objectives were the Strategic Plan. A brief discussion followed regarding the recommendations under each objective. President Humble called for the vote; **unanimously approved.**

President Humble stated he would be working on the implementation of the Strategic Plan objectives during the current rally and requested any member interested in serving to contact him. Joanne Fadale added if members present had knowledge of anyone interested that they let President Humble know.

Roy Warren recommended members of the SPC participate as advisors to committees implementing the Strategic Plan.

Survey Results: Tim Bentley recapped the results of the survey and how the questions were initially developed. He said the comments included in the survey were enlightening, and he encouraged Board Members to read the entire survey, including comments.

President Humble said he had been pleased with 40% of members responding to the survey.

****Minutes of BOD Meeting, Rayne:** Roy Warren moved to approve the minutes of the April 3, 2016, Rayne BOD Meeting, as submitted; seconded by Gerald Farris; **unanimously approved.**

****Treasurer's Report and Budget Committee Report:** Roy Warren reviewed the minutes of the Budget Committee Meeting held September 11, 2016.

Roy Warren then presented an overview of the Balance Sheet and Operations Report for 2015. He noted the income from the Amazon Portal on the BAC Website had been higher than anticipated.

BALANCE SHEET 10/1/2015 - 8/31/2016

ASSETS

Cash and Bank Accounts

Ckg-Bank of America	\$21,455.52
Ckg-Wells Fargo	19,526.41
Pay Pal	2,738.81
TOTAL Bank Accounts	\$43,720.74

Other Assets

Inventory-Badges and Bolos	\$ 0.00
Misc. Receivables	507.00
Prepaid Expenses	0.00
Rally Advances	14,091.66
TOTAL Other Assets	\$14,598.66

Investments

Wells Fargo Advisors	\$158,866.68
TOTAL Investments	\$158,866.68
TOTAL ASSETS	\$217,186.08

LIABILITIES

Other Liabilities

Beaver Tales Postage	\$ 335.97
Future Year BT Postage	1,312.00
Future Year Dues Renewal	0.00
Future Year New Member Dues	0.00
Future Year Printed Directory	331.72
Misc. Liabilities	(93.29)
Printed Directories	824.00
Reserve Equipment	.15
Reserve International Rallies	46,277.40
Reserve Life Members	17,460.00
Reserve Operational	116,664.23
Retained Earnings	34,073.90
TOTAL Other Liabilities	\$217,186.08

BAC OPERATIONS REPORT 8/31/2016			
	2015-2016 BUDGET	10/1/2015 -8/31/2016	DIFFER- ENCE
INCOME			
Dues			
Commercial	\$ 160.00	\$ 80.00	\$ 80.00
Life Members	\$ 1,770.00	\$ 1,590.00	\$ 180.00
New Members	\$ 4,000.00	\$ 5,634.00	\$ (1,634.00)
BCS		\$ 800.00	\$ (800.00)
Lazy Days			\$ -

Other Dues :New Mem		\$ 4,834.00	\$ (4,834.00)
Renewal	\$ 22,500.00	\$ 16,564.36	\$ 5,935.64
Total Dues	\$ 28,430.00	\$ 23,868.36	\$ 4,561.64
Other Income			\$ -
Amazon	\$ 3,000.00	\$ 4,461.42	\$ (1,461.42)
Beaver Tales Sponsors	\$ 6,800.00	\$ 5,760.00	\$ 1,040.00
Google		\$ 231.07	\$ (231.07)
Logo Plates	\$ 150.00	\$ 33.00	\$ 117.00
Overland Insurance	\$ 10,000.00	\$ 9,133.62	\$ 866.38
PayPal		\$ 133.71	\$ (133.71)
Donations Received	\$ 250.00	\$ 1.00	\$ 249.00
Total Other Income	\$ 20,200.00	\$ 19,753.82	\$ 446.18
			\$ -
Rallies			\$ -
BT Advertising	\$ 3,750.00	\$ 3,790.00	\$ (40.00)
Rally Bars	\$ 3,500.00	\$ 2,266.84	\$ 1,233.16
Regional Gains & Losses	\$ 250.00	\$ 853.44	\$ (603.44)
Total Rallies	\$ 7,500.00	\$ 6,910.28	\$ 589.72
			\$ -
DivInc			\$ -
IntInc	\$ 1,400.00	\$ 1,830.06	\$ (430.06)
Realized Gain (Loss)		\$ (1,101.98)	\$ 1,101.98
TOTAL INCOME	\$ 57,530.00	\$ 51,260.54	\$ 6,269.46

EXPENSES			
Badges, Etc.	\$ 2,100.00	\$ 1,518.69	\$ 581.31
Beaver Tales			\$ -
Editor	\$ 100.00		\$ 100.00
Postage	\$ 1,400.00	\$ 2,062.55	\$ (662.55)
Publication	\$ 6,000.00	\$ 3,120.95	\$ 2,879.05
Total Beaver Tales	\$ 7,500.00	\$ 5,183.50	\$ 2,316.50
Dues Operations			\$ -
Postage	\$ 550.00	\$ 59.63	\$ 490.37
Office Expense	\$ 50.00	\$ 175.15	\$ (125.15)
Total Dues Operations	\$ 600.00	\$ 234.78	\$ 365.22
Membership Operations			\$ -
Communications	\$ 100.00		\$ 100.00
Director	\$ 22,800.00	\$ 16,000.00	\$ 6,800.00
Office Expense	\$ -	\$ 405.13	\$ (405.13)
Postage	\$ 300.00	\$ 928.38	\$ (628.38)
Total Membership	\$ 23,200.00	\$ 17,333.51	\$ 5,866.49

Operations			
Membership Directory			\$ -
Postage	\$ 600.00	\$ 311.52	\$ 288.48
Production	\$ 600.00	\$ 360.76	\$ 239.24
Total Membership Directory	\$ 1,200.00	\$ 672.28	\$ 527.72
Miscellaneous Expenses			\$ -
Bank Charges	\$ 75.00	\$ 69.95	\$ 5.05
Communications	\$ 100.00		\$ 100.00
Equipment	\$ 400.00	\$ 64.45	\$ 335.55
Office Expense	\$ 300.00	\$ -	\$ 300.00
Postage	\$ 300.00	\$ 172.81	\$ 127.19
Website	\$ 750.00	\$ 89.16	\$ 660.84
Other Miscellaneous Expense	\$ 1,200.00	\$ 50.00	\$ 1,150.00
Total Miscellaneous Expense	\$ 3,125.00	\$ 446.37	\$ 2,678.63
Rally Expenses			
BOD & Committee Meetings		\$ 486.43	
FMCA National Rally		\$ 600.00	
International Rallies			
Early Arrivals		\$ 2,890.50	
Fuel Reimbursement		\$ 2,458.23	
Officer Registration		\$ 5,170.00	
Regional Officer Reimbursement		\$ 8,088.00	
Rally Expense	\$ 21,400.00	\$ 19,693.16	\$ 1,706.84
Tax			
Federal	\$ 1,700.00	\$ 1,843.44	\$ (143.44)
Oregon	\$ 350.00	\$ 150.00	\$ 200.00
Preparation	\$ 1,200.00	\$ 1,095.00	\$ 105.00
Total Tax	\$ 2,050.00	\$ 3,088.44	\$ (1,038.44)
Uncategorized Expense			
TOTAL EXPENSE	\$ 61,175.00	\$ 48,170.73	\$ 13,004.27
TOTAL PROFIT/LOSS	\$ (3,645.00)	\$ 3,089.81	

Keith Cooper suggested presenting a gift list on the website with a link to Amazon. Tim Bentley said it could be done and recommended RV related gifts on the website would be explored.

Roy Warren continued with his review of the Operations Report. He encouraged members to solicit sponsors to place ads in the Beaver Tales and refer the vendors to Diana Bentley to develop more income. Diana Bentley said there was a sponsor policy that must be followed which included payment for ad(s). Gerald Farris recommended enhancing the ad for Overland Insurance in the Beaver Tales.

A discussion followed with regard to Overland Insurance RV policies and the rates for said insurance.

Roy Warren concluded his Operations Report.

Keith Cooper moved to approve the Treasurer's Report; seconded by Gerald Farris; **unanimously approved.**

Roy Warren presented the proposed BAC Budget for Fiscal Year 2016 – 2017.

	BAC BUDGET		
	2014-2015	2015-2016	2016-2017
INCOME			
Dues			
Commercial		\$ 160.00	\$ 80.00
Life Members		\$ 1,770.00	\$ 1,590.00
New Members		\$ 4,000.00	\$ 4,800.00
BCS			\$ 400.00
Lazy Days			
Other Dues:New Mem			
Renewal		\$ 22,500.00	\$ 20,250.00
Total Dues	\$ 28,090.00	\$ 28,430.00	\$ 27,120.00
Other Income			
Amazon	\$ 3,000.00	\$ 3,000.00	\$ 4,200.00
Beaver Tales Sponsors	\$ 6,760.00	\$ 6,800.00	\$ 5,760.00
Google			\$ 100.00
Logo Plates		\$ 150.00	\$ 100.00
Overland Insurance	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00
PayPal			\$ 100.00
Donations	\$ 275.00	\$ 250.00	\$ -
Total Other Income	\$ 20,035.00	\$ 20,200.00	\$ 19,260.00
Rallies			
BT Advertising		\$ 3,750.00	\$ -
Rally Bars		\$ 3,500.00	\$ 3,500.00
Regional Gains & Losses		\$ 250.00	\$ 500.00
Total Rallies	\$ 9,500.00	\$ 7,500.00	\$ 4,000.00
DivInc			
IntInc	\$ 610.00	\$ 1,400.00	\$ 1,000.00
Uncategorized Income			
TOTAL INCOME	\$ 58,235.00	\$ 57,530.00	\$ 50,380.00

Loss of income due to no Beaver Tales fee (\$10/coach) estimated to be \$3500.				

	EXPENSES			
	Badges, Etc.	\$ 2,100.00	\$ 2,100.00	\$ 2,000.00
	Beaver Tales			
	Editor		\$ 100.00	\$ 100.00
	Postage		\$ 1,400.00	\$ 1,500.00
	Publication		\$ 6,000.00	\$ 5,000.00
	Total Beaver Tales	\$ 7,700.00	\$ 7,500.00	\$ 6,600.00
	Dues Operations			
	Postage		\$ 550.00	\$ 550.00
	Office Expense		\$ 50.00	\$ 50.00
	Total Dues Operations	\$ 600.00	\$ 600.00	\$ 600.00
	Membership Operations			
	Director		\$ 22,800.00	\$ 9,600.00
	Postage		\$ 300.00	\$ 100.00
	Total Membership Operations	\$ 23,216.00	\$ 23,200.00	\$ 9,700.00
	Membership Directory			
	Postage		\$ 600.00	\$ 400.00
	Production		\$ 600.00	\$ 400.00
	Total Membership Directory		\$ 1,200.00	\$ 800.00
	Miscellaneous Expenses			
	Bank Charges		\$ 75.00	\$ 100.00
	Communications		\$ 100.00	
	Equipment		\$ 400.00	\$ 400.00
	Office Expense		\$ 300.00	\$ 300.00
	Postage		\$ 300.00	\$ 300.00
	Website		\$ 750.00	\$ 500.00
	Other Miscellaneous Expense		\$ 1,200.00	\$ 100.00
	Total Miscellaneous Expense	\$ 1,750.00	\$ 3,125.00	\$ 1,700.00
	Rally Expenses			
	BOD & Committee Meetings			\$ 1,000.00
	FMCA National Rally			\$ 1,200.00
	International Rallies			
	BAC Guarantee			\$ 10,000.00
	Early Arrivals			\$ 5,200.00
	Fuel Requirements			\$ 5,200.00
	Officer Registration			\$ 5,500.00
	Regional Officer Reimbursement			\$ 3,600.00

	Rally Expense	\$ 19,800.00	\$ 21,400.00	\$ 31,700.00
	Tax			
	Federal		\$ 1,700.00	\$ 1,840.00
	Oregon		\$ 350.00	\$ 150.00
	Preparation			\$ 1,200.00
	Total Tax	\$ 2,050.00	\$ 2,050.00	\$ 3,190.00
	Uncategorized Expense			
	TOTAL EXPENSE	\$ 58,416.00	\$ 61,175.00	\$ 56,290.00
	TOTAL PROFIT/LOSS		\$ (3,645.00)	\$ (5,910.00)

The Membership Director Salary modification was addressed by President Humble.

Roy Warren continued his review of the Expenses of the proposed budget.

Roy Warren moved to accept the proposed budget (as attached to these minutes); seconded by Jerry Carr. The **motion was unanimously approved.**

Roy Warren moved to suspend the Beaver Tales rally cost of \$10 per coach, effective October 1, 2016; seconded by Glenda Farris; **unanimously approved.**

BREAK: The meeting recessed at 10:00 a.m. for a morning break.

The meeting resumed at 10:26 a.m.

****Tally Committee Report:** Vicki Warren presented the Tally Committee report, as follows: Members of the Committee were Vicki Warren, Eileen Cooper, and Diana Bentley. The By-Laws were changed to conform to the FMCA By-Laws, passing with one vote per coach 153 yes, 2 no, and 5 abstains. Mike Humble elected President with 279 yes, 2 write-ins, 2 other, and 37 abstains. Rett Porter elected National Director to FMCA with 280 yes, 40 abstains. Garland Land elected Alternate National Director to FMCA with 275 yes, 2 other, 43 abstains. Pam Blair elected Secretary with 273 yes, 2 other, and 45 abstains. Roy Warren elected Treasurer with 279 yes and 41 abstains. Lonna Connell elected VP for Region 3 with 30 yes, 2 other, and 6 abstains. Joanne Fadale elected VP for Region 5 with 69 yes and 11 abstains. In response to a question by Keith Cooper regarding the number of votes, Roy Warren stated votes were per coach. Tim Bentley explained there had been an error and space allotted was for one vote. Pam Blair moved to accept the committee report; seconded by Patsy Boles; **unanimously approved.**

****Rally Committee:** Natasha Nichols presented the Rally Committee Report with the recommendation to the Board of Directors to award dress badges at the conclusion of the first rally attended, effective October 1, 2016. In response to a question by Mandy Canales with regard to the delegation of duties of Membership Director, President Humble explained the matter would be addressed later in the agenda. Iris Schmidt stated her concern with changing the rally bar presentation. Jerry Carr commented on adding a check box for second timers, Keith Cooper said this would be included for a short period of time.

Roy Warren moved to award dress badges at the conclusion of the first rally attended, effective October 1, 2016; seconded by Jerry Carr.

A brief discussion followed regarding the presentation of dress badges. President Humble called for the vote; **unanimously approved.**

Patsy Boles moved to approve the Rally Committee Report; seconded by Keith Cooper; and **unanimously approved.**

National Directors Report: Garland Land said coaches more than 10 years old would not be driven by Seven Corners in emergency situations; instead the owner would be responsible to obtain a driver and FMCA would reimburse up to \$5,000 for the expense. He said FMCA would be working with Seven Corners to change this requirement, and instead a determination would be made on the mechanical status of the coach in lieu of the age.

A discussion ensued regarding the 10-year rule for coaches at campgrounds. Keith Cooper formerly requested that FMCA respond to the issue.

Garland Land said he would address concerns and report back to the BAC BOD. He continued with his report and stated FMCA dues would increase October 1, 2016. He encouraged BAC members to renew before that date.

He said BAC received FMCA recognition for providing security; however, he said BAC should not continue to be in charge of security if no lead-in rally would be held in conjunction with the FMCA Convention. He said he had requested Mandy Canales be Captain of BAC Security Volunteers at the Chandler FMCA Rally.

Mandy Canales said BAC members working FMCA Rallies in a volunteer program without a lead-in rally put an additional burden on the leader to find a FMCA parking location. He stated if there was not a volunteer base, BAC needed to curtail providing security. Gerald Farris stated his concern with FMCA changing dates on its rallies. In response to a question by President Humble as to recognition by FMCA, Garland Land said there had been verbalization of appreciation by vendors and guests.

Wally Schmidt provided the history of BAC providing security for FMCA.

Patsy Boles said FMCA had been working at being more cooperative and supportive with free days and availability for use of rooms for BAC meetings. President Humble noted FMCA had also been better at scheduling out its dates and providing information to BAC.

Garland Land continued with addressing preferred parking issues for BAC Security.

Garland concluded his report with requesting a decision on BAC volunteering for FMCA Security with a BAC International Rally leading into FMCA Conventions.

OLD BUSINESS:

Should other than Class A Diesel Coaches be allowed membership into BAC: President Humble said allowing other than Class A Diesel Coaches as BAC members had been discussed at length at the last BAC rally and had been the basis for the recent survey. He said the SPC addressed the matter, but had no firm recommendation, and he opened the topic for discussion.

Tim Bentley addressed the fact that the Beaver forum could be affected should the policy change; and, if non-Beavers were allowed to participate, it would no longer be inclusive.

A lengthy discussion ensued with regard to the possibility of changes in the forum input.

President Humble said more than 30% of the survey respondents were negative on doing anything other than the current policy. Gerald Farris said gas coaches should not be considered and questioned whether changes to increase the number of new members would warrant the negative effect of current members.

Steve Huber stated the current BAC Policy made sense, members, FOB's, and once a Beaver always a Beaver cover the non-Beaver coach issues. Carol Scott noted some RV parks only allow Class A Motorhomes and changing the BAC Policy could limit the availability of Parks for rallies. Kathy Pylar said the membership and the finances of BAC were healthy; the focus should be quality, not quantity and recommend maintaining the current culture of BAC.

A brief discussion followed with regard to FMCA members owning Beaver coaches.

Glenda Farris moved to maintain the current BAC Membership Rules; seconded by John Shurtz; and **unanimously approved**.

NEW BUSINESS:

A. **Approval of dates and location for Spring 2018 International Rally – April 6-11, 2018, North Florida Fairgrounds, Tallahassee, FL:

Tom Fadale said the BAC Spring International Rally would be held at the North Florida Fairgrounds in Tallahassee, FL. He stated the dates had been locked in with one caterer.

President Humble noted the dates of the rally had been selected due to conflicts, and it would be held three weeks after the FMCA rally.

A brief discussion followed with regard to coordinating with FMCA rallies and amenities available at the North Florida Fairgrounds.

John Shurtz moved to approve the BAC Spring 2018 International Rally at the North Florida Fairgrounds in Tallahassee, Florida from April 6 – 11, 2018; seconded by Garland Land; **unanimously approved**.

B. **Does BAC want to continue supporting FMCA with Security: President Humble opened the discussion of providing FMCA Security at its rallies.

In response to a question, Garland Land stated the BAC lead-in rally would not need to be an International Rally. It was noted that in the past this approach had not been successful.

A brief discussion ensued with regard to the FMCA Indianapolis Rally location not being conducive to BAC attendance and BAC being selective about which FMCA Rallies it would support.

Glenda Farris recommended sending out an advertisement blast to new members to support security.

Gerald Farris moved to provide BAC security support for FMCA in Chandler and not Indianapolis; seconded by Jerry Carr. John Shurtz stated too much time had been spent on FMCA and security support; it should be considered dead and move on. Glenda

Farris noted she would do a blast to new members regarding FMCA security volunteers. In response to a question by Steve Huber, it was determined there would be future discussions with regard to FMCA Security at the BAC International Rally in Tucson. President Humble called for the vote; **unanimously approved.**

LUNCH

The BOD broke for lunch at 11:57 a.m. and was asked to return to the table by 12:45 PM.

The BOD reconvened at 12:48 p.m.

- C. ****Should BAC members who no longer own a coach be allowed to continue BAC membership:** President Humble read the P & R Committee recommendation to amend the By-Laws as follows: "A regular member who no longer owns a qualifying motor coach but remains as a Non Coach Owner associate member of FMCA may continue BAC membership."

A discussion followed regarding BAC members that now own a trailer being involved and attending rallies and creating a BAC Associate Member classification.

A brief discussion followed with regard to qualifications for FMCA Associate Members. Karl Welhart read the FMCA Associate Member qualifications.

Iris Schmidt noted FMCA and BAC Memberships were being provided by Beaver Coach Sales to non-Beaver Coach Owners.

A discussion followed with regard to BAC membership to non-qualifying coaches.

Roy Warren said there were currently 40 members with non-Beaver coaches. Mandy Canales said an associate membership category for BAC membership could be re-established.

In response to a question with regard to clarification of new members versus current members, President Humble said the question before the Board applied to regular members only.

Gerald Farris moved to accept the P & R recommendation as follows: "A regular member who no longer owns a qualifying motor coach but remains as a Non Coach Owner associate member of FMCA may continue BAC membership." The motion was seconded by Jerry Carr. John Shurtz noted only coaches would be allowed at Klamath for the upcoming rally due to the RV Park restrictions. President Humble called for the vote; **unanimously approved.**

- D. **Friends of Beavers and Beaver Guests Policy:** President Humble provided an overview of BAC's current policy.

Keith Cooper said an alternate proposal would be to charge an additional \$20 for rally guests, and, after the second rally attended, qualifying coach guests would have an option to join BAC. If membership refused, the \$20 would be retained by BAC. He noted the other alternative meant maintaining records for perpetuity which would not be ideal.

A lengthy discussion ensued with regard to rally fees for BAC members versus FOB's and membership requirements after attending a rally.

It was noted that currently, if a guest attends a rally and returns ten years later to another rally, it would be against BAC rules.

There was a general consensus to refer the matter to the Strategic Plan Sub-committees.

- E. Membership Director:** President Humble addressed Iris Schmidt's upcoming retirement. He stated the Membership Director duties had been divided as follows: Eileen Cooper would handle rally bar account tracking and ordering; George Morlan would maintain the membership directory; Patsy Boles would process new members and would verify FMCA membership; Chris Murphy would handle follow-up phone calls to new members; and Roy Warren would collect dues.

A brief discussion followed with regard to letters from VP's being included in the new member packet and sending information by e-mail in lieu of regular mail.

- F. BAC International Rally Non-committee:** Vicki Warren provided background information on volunteers handling lunches and preparation for the BOD at International Rallies. She stated she, Joanne Fadale and Claire Porter were the current non-committee members and recommended the BOD consider implementing a change. The recommendation was made to have a spouse of a BOD member be responsible to the duties.

Keith moved to establish a Pre-International Rally Committee to coordinate with the International Rally Master to be responsible for BOD Meeting setup and to direct the President to appoint the committee in conjunction with the Rally Masters; seconded by Gerald Farris. A brief discussion followed with regard to establishing committee members. President Humble called for the vote; **unanimously approved.**

P & R Committee: Jerry Pattison, on behalf of George Morlan, presented the P & R Committee Report. He noted the Keith and Eileen Cooper had submitted points to be addressed with regard to the P & R's and the continuity with the Rally Handbook. He said an analysis would be done regarding their recommendations.

A discussion followed regarding BOD approval and Rally Committee approval of the handbook, and, also, how the P & R Committee Members were appointed.

Roy Warren noted there would be further discussion on September 13, 2016, at the Membership Committee meeting.

REPORTS:

- A. Membership Director:** Iris Schmidt said George Morlan had been a godsend to step in when she was not able to perform her duties as Membership Director. She said it had been a great 30 years, but the time had come to make a change in her life.

- B. Regional Vice Presidents:**

Region 1: Jerry Carr thanked the vendors for support at rallies.

Region 2: John Shurtz said there had been cancellations at the Draft Horse Rally and there were open spots at the Klamath Rally. He recommended announcements in the Forum and the President's letter, as well as at registration and opening ceremonies in Canyonville for "Open Rallies".

Region 3: Patsy Boles reviewed additional rallies proposed prior to the Hamburg International Rally.

Region 4: Glenda Farris – no additions

Region 5: Keith Cooper said there would be a BAC Rally in Kentucky and a rally scheduled after Hamburg for sites not visited during International Rally.

C. International Rally Reports:

1. **Sunshine and Saguaros—April 4-9, 2017:** Glenda Farris said this rally was a work in progress; and 24 coaches had registered. In response to a request for transportation of golf carts to Tucson, John Shurtz volunteered to provide an enclosed trailer for transport. Gerald Farris asked for volunteers to forego satellite for covered pull-thru sites at the rally.

President Humble interjected reports to be given at Corporate Meeting for rallies; the BOD Dinner would be at the Casino Buffet at 6:00 p.m. with Vicki Warren arranging for a group area for the BOD.

2. **Shuffling off to Buffalo—September 27-October 2, 2017:** In response to President Humble's report on behalf of Tom and Joanne Fadale, there were no questions from the BOD.
3. **Spring 2018:** Joanne and Tom Fadale were not present and a written report had been provided to the BOD.
4. **Summer 2018:** Patsy Boles summarized plans for the Summer International Rally. She said the FMCA Rally would be held in July and the BAC International Rally in Gillette would be three months after the Tallahassee Rally. She noted an alternate location could be considered; recommending Branson or Albuquerque.

A discussion followed with regard to the facility at Farmington and to possibly forego the Tallahassee International Rally and just participate in the Gillette Rally.

Kathy Pylar volunteered to investigate holding the International Rally in Albuquerque.

- D. **Sunshine Lady:** Vicki Warren requested the name be changed to Sunshine & Rain. She shared the news about the recent death of BAC member Linda Azevedo.

BREAK: The meeting recessed at 2:50 p.m. for an afternoon break.

The meeting resumed at 3:05 p.m.

- E. BAC Forum Administrator Report:** Steve Huber provided an overview of his written report. He noted new members had been participating in the Forum and activity had increased. He said a video maintenance link had been added. He requested those with U-tube videos notify him; and he could provide a link on the BAC Website.

In response to a question by Mandy Canales, Steve Huber said nothing technical had been incorporated and the search function should be used to find a specific topic.

Jerry Carr commented on multiple-brand coaches and addressing the technical aspect on the Forum. Steve Huber replied it shouldn't be an issue.

A brief discussion followed with regard to questions and advice on various technical situations.

- F. Beaver Tales Editor:** Diana Bentley expressed her appreciation for support and recommended additional back-up support in the form of an advisory committee.

- G. Website Manager:** Tim Bentley said in 2008 he took over the BAC website; rebuilding it twice since then. He requested a website administrative team and two or three members to assist with Beaver Tales. He said the criteria would be computer literacy with access to a portable computer and attendance to International Rallies. He added the members would require a willingness to learn Word Press and be able to step in if needed. He said Diana Bentley would need someone to learn InDesign. He requested volunteers interested in assisting them to contact him.

A brief discussion ensued regarding available software and the cost associated with various types of software.

Gerald Farris stated BAC should show appreciation to Tim Bentley for originating the Forum.

President Humble announced there would be a First-Timers Meeting in the Pavilion September 13, 2016, at 3:30 and requested BOD members be present.

In response to a question by Lamar Keck, Diana Bentley said there would be a tribute to Bill Maloof and a presentation for other BAC members that had passed.

****Call for Adjournment:** Garland Land moved to adjourn the September 12, 2016, BOD meeting; seconded by Keith Cooper. The **motion passed** unanimously.

The meeting was declared adjourned at 3:34 p.m. PDT) in Canyonville, Oregon.

Respectfully submitted, Pam Blair, BAC Secretary