

BEAVER AMBASSADOR CLUB RALLY REPORT

To be submitted to Treasurer within 60 days of close of rally with receipts (identified and grouped by report line) and roster. Send copy without receipts to President and Regional Vice President and roster only to Membership Director.

ATTACHMENT E

INCOME			
1	Rally Fees:		Treasurer should be able to calculate these by applying rally rates to roster. If not, attach explanation. These are net of cancellations.
2	Optional events	0.00	Extra charges for golf, tours, fishing, etc go here. If you collect for early arrivals or late departures, that goes here also.
3	Advance from BAC	0.00	Even if you have repaid the advance, enter it here. Repayment goes below.
4	Contributions from dealers, etc.	0.00	
5	Sheriffs' fines		
6	Other income (attach explanation)		
7	TOTAL INCOME	Add Lines 1-6	
EXPENSES			
8	Campground fees		
9	Food (including social hours)		Support all entries with receipts, especially if \$25 or more. Explain where there is no receipt. Group receipts by line number, and mark each receipt showing what it is for (unless it's obvious). Charitable contributions should be sent to the Treasurer with the name and address of the charity to which the contribution should be sent. (Alternatively, the rally master may make the contribution in the name of the Club and send the receipt to the Treasurer.)
	Entertainment/Admission Fees		
11	Facilities and equipment (tents, golf carts, etc.)		
12	Rally bars		
13	Decorations/Prizes/Gifts		
13a	Other		
13b	Other		
13c	Other		
13d	Refunds		
14	TOTAL EXPENSE	Add Lines 8-13d	
15	BAC ADVANCE ALREADY REPAID	0.00	
16	NET GAIN OR LOSS	Line 7 - Line 14 - Line 15	
17	BAC ADVANCE OUTSTANDING		
18	NET	Line 16 + Line 17	Attach a check payable to Beaver Ambassador Club if a gain over \$1. Club will reimburse a loss after appropriate approvals
SIGNED _____ Rally Masters			Accepted by Treasurer (Date) _____